

A regular business meeting of the School Board was held on Thursday, March 15, 2018 (due to a storm on Tuesday, March 13) at 7:00 p.m. in the Cape Elizabeth Town Hall Council Chambers. An executive session immediately preceded. A Budget Workshop immediately followed.

School Board members present: Heather Altenburg, Vice-Chair
Kimberly Carr
Susana Measelle Hubbs, Chair
Elizabeth Scifres
Hope Straw
John Voltz
Emily Healy, Student Representative
Alison Ingalls, Student Representative

Howard P. Colter, Interim Superintendent of Schools

Absent: M. Nasir Shir

Ms. Measelle Hubbs called the meeting to order at 7:02 pm.

1. **ADJUSTMENTS TO AGENDA** - *none*

2. **APPROVAL OF SCHOOL BOARD MINUTES** –

- a) Budget Workshop, Tuesday, February 6, 2018
- b) Executive Session, Tuesday, February 13, 2018
- c) Regular Business, Tuesday, February 13, 2018
- d) Budget Workshop, Tuesday, February 27, 2018
- e) Executive Session, Tuesday, February 27, 2018
- f) Executive Session, Wednesday, February 28, 2018
- g) Workshop, Tuesday, March 6, 2018

- Ms. Scifres made a motion to approve the slate of minutes as presented. Ms. Altenburg seconded. (Approved 6-0)

3. **COMMENTS BY STUDENT REPRESENTATIVES** - High school representatives, Emily and Ali, spoke briefly on items of interest from the students' perspective.

4. **COMMENTS FROM PUBLIC ON AGENDA ITEMS** [per SBoard Policy BEDH] - *none*

5. **COMMUNICATIONS**

- a) **Principals' Updates** – Principals Manjourides and Shedd updated the Board on items of interest.
- b) **FY19 Budget update** - *moved to Budget Workshop following this regular business meeting.*
- c) **Superintendent's Report** - Superintendent Colter updated the Board on items of interest.

6. NEW BUSINESS

- a) **Consideration to approve the Cape Elizabeth Education Association's (CEEA) request to form an ad hoc Committee to Study Teacher Planning Time** - Ms. Scifres motioned for approval. Ms. Altenburg seconded. (Approved 6-0)
- b) **Consideration of the following administrative procedure (policy) for first reading** *No vote required.* - Ms. Scifres updated the board on the new policy regarding the hiring of teaching staff this evening.
 - GCF-R: Transferring and Hiring Personnel
- c) **Consideration and action to approve the following 2017-18 athletic personnel nominations** - Ms. Carr motioned for approval of the slate as presented. Ms. Altenburg seconded. (Approved 6-0)

MIDDLE SCHOOL

Shane Knowles	Baseball, 8 th
Matt Whaley	Softball, 8 th
Per Noreus	Outdoor Track
Jayne Rudberg	Lacrosse, girls' 8 th
Christopher Drake	Lacrosse, boys' 7 th
Jake Haugevik	Lacrosse, boys' 8 th
Taylor Candage	Baseball, 7 th

HIGH SCHOOL

Russell Thompson	Lacrosse, Boys' JV
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- d) **Consideration to approve 'The Can We? Project' trip to Camp Sunshine (Casco, ME), March 16-18, 2018** [per SBoard Policy IHOA] - Ms. Scifres motioned for approval. Ms. Altenburg seconded. (Approved 6-0)
 - e) **Consideration to authorize the Superintendent of Schools' to pursue a waiver from the DOE to reduce the required number of student school days for the 2017-2018 school year** - Superintendent Colter explained that seniors are required to attend a minimum of 170 days and for all others 175 days. Graduation activities are confirmed for June 10. The district has used 9 storm days to date. - Ms. Scifres motioned for approval. Ms. Straw seconded. (Approved 6-0).
7. COMMITTEE REPORTS – Ms. Scifres updated the board on anticipated Policy committee activities. Ms. Straw updated the board on recent PATHS committee meetings. Ms. Measelle Hubbs spoke to activities of the Town Comprehensive Plan committee and encouraged participation in the online forum.

8. **SCHOOL BOARD AGENDA REQUESTS** – *none*

9. **ANNOUNCEMENTS OF UPCOMING MEETINGS** – School Board **Budget Workshops** will be held on **March 15** in Council Chambers, **and March 20 & 27, and April 5** at 6:30pm in the HS Library and Learning Commons. Budget workshops are recorded and posted online. The **Policy Committee** is scheduled to meet on Monday, **March 26** in the Jordan Conference Room.

10. **ADJOURNMENT to Budget Workshop** – Ms. Scifres made a motion to adjourn. Ms. Altenburg seconded. (Approved 6-0)

The regular business meeting was adjourned at 8:20 p.m.

Respectfully submitted,



Howard P. Colter
Interim Superintendent of Schools